

George T Henry Archives – Citation Information

The George T Henry archives does not currently have a set citation style. Many collections are still being processed and therefore organizational information may change. Generally, the citation varies depending on the preference of your instructor or the discipline in which you are operating.

The information available below is based on citation information available from the Purdue Online Writing Lab (OWL). Please visit guides.lib.purdue.edu/ASCPPrimarySources for more information.

The document: The creator or author, specific item title, page, section, date.

Box and file number: The majority of materials found in archives, that are not books, are housed in some sort of container and within the container the various items are separated for various reasons in files.

Repository: This is the name of the archives.

For example, a letter from Kay Boyle to William Shirer dated 4 March 1947 would be cited (in MLA):

Boyle, Kay. Letter to William Shirer. 4 March 1947. William L Shirer Papers, 1904-1993, The George T. Henry Archives, Stewart Memorial Library, Coe College, Cedar Rapids, Iowa.

For other citation styles, series, file, and box number may be needed.

Collection: William L Shirer Papers, 1904-1993

Series: Series 2: Correspondence, Labeled A-Z

Box: A-C

File: Boyle, Kay 1946-1989

Archives: George T Henry College Archives, Stewart Memorial Library, Coe College, Cedar Rapids, Iowa.