

## Coe College Meal Plan Exemption Request

*To be considered, all information/documentation must be submitted to the Accessibility Office, and appropriate meetings with Campus Dining staff must be completed by the announced deadline.*

**When requesting an exemption from meal plans please note the following:**

- Students must request meal plan exemption within the **1<sup>st</sup> week** of the start of each semester's classes. (except in cases of documented medical disabilities that require disability exemption).
- **NO** Meal plan exemptions are based on vegetarianism or veganism. Vegetarian and vegan options are available for every meal according to the dietary requirements of vegetarians and vegans.
- A meal plan exemption **cannot** be justified by financial hardship. Students should contact the Office of Financial Aid with any financial inquiries.
- Meal plans will **not** be exempt for students who live in the Residence Halls without kitchens.

Meal plan exemption requests are not guaranteed. Decisions will be made on a case-by-case basis with a review of the Exemptions Committee. Any submissions after the set deadline will not be heard until the following semester.

**Meal Plan Exemption Request: Besides Religious purposes, there are only two other reasons for exception from the Meal Plan. Medical and Other.**

**Below are the instructions for completing the request. All exemption requests must be completed within two weeks of the beginning of each term.**

➤ **Medical:**

Reason for Medical Dietary Accommodation Request: \_\_\_\_\_

Description of Medical Dietary Restriction: \_\_\_\_\_

- On a separate piece of paper with your name and information please type and briefly describe how your medical condition warrants the accommodations requested (including medical diagnosis, date of onset, and symptoms):
- Did your healthcare provider recommend a specific diet for your medical condition (circle)?    **Yes**            **No**
  - If **YES** type on a separate piece of paper, the list of recommended diets and the reason for the recommendation. *(attach documentation from your medical provider)*
- On a separate piece of paper describe what specific foods can **NOT** eat due to your dietary restriction(s).

➤ **Other:**

On a separate piece of paper with your name and information please type a brief but detailed description of the request: (Please attach all medical documentation and information needed in this request)

**Submit this form and other required documentation to  
Melanie Ostmo in the Accessibility Office ([mostmo@coe.edu](mailto:mostmo@coe.edu))**

*I understand I must also meet with the Dietitian/Campus Dining Staff (in person/phone/zoom) as a part of the exemption review process AFTER submitting the required documentation*

**For Campus Dining Appointment Contact: Becky Bateman - General Manager [rbateman@coe.edu](mailto:rbateman@coe.edu)**

Applicant Name: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_