

May Term Checklist for Students

Before I may register for a May Term Course with a travel component, I must complete the following steps in the order listed:

- The faculty director of the course must accept me as part of the course.
- I need to complete the domestic travel or international travel May Term Agreement Form and return it to the Dean of the Faculty Office (McCabe Hall), who will provide me with a May Term Registration Form.
- I need to take the May Term Registration Form (*signed by the Dean of the Faculty*) with my non-refundable deposit to the Business Office, meeting the deadlines set forth by the Faculty Director.
- I need to register for the course in the Registrar's Office using the May Term Registration Form (*signed by the Dean of the Faculty and the Business Office*).
- For international travel, I need to provide evidence that I have a valid passport for the range of dates of international travel.
- I need to provide evidence that I am covered by medical insurance.
- I need to complete the electronic Student Emergency Form emailed to me and other forms required by the College.