

COE COLLEGE BIENNIAL REVIEW
DRUG-FREE SCHOOLS AND CAMPUSES ACT REPORT (DFSCA)
August 2024

Coe College is committed to preventing the illegal use of alcohol and other drugs (AOD) on campus. In accordance with the Drug-Free Schools and Campuses Act (DFSCA), Coe College completes a biennial review on its AOD prevention programs at the end of every even numbered year. This report covers the 2022-2023 and 2023-2024 academic years.

Description of AOD program elements

Coe College policies regarding drugs and alcohol can be found in the [College and Employment Policies](#) and in the [Student Handbook](#). These policies are mainly enforced by the professional Student Life Staff, Campus Security Officers, and Assistant Directors of Residence Life (ADs), and Resident Assistants (RAs). The Student Life Staff, Campus Security, and ADs/RAs receive annual training on AOD policies and protocols prior to the start of the fall semester. The Assistant Directors and Resident Assistants then review the AOD policies with students living in their communities at the start of every academic year.

All first-year students at Coe College engage in online training modules on alcohol and other drugs prior to their arrival on campus. During the '22-'23 and '23-'24 academic years, the online program used was Alcohol & Other Drugs through Vector LMS. Alcohol & Other Drugs is a "reality-driven online course designed to educate students on the risks of the abuse of alcohol and other drugs, and to teach successful strategies for handling dangerous situations related to these substances... Each section provides extensive, research-backed evidence of the detrimental effects alcohol and other drugs can have, and how social skills and interactions can help reduce harm associated with these substances" (vectorsolutions.com) . The program is designed to give Coe's incoming students a learning experience that: a) motivates behavior change; b) resets unrealistic expectations about alcohol; c) connects choices about drinking to academic and personal success; d) encourages safer decision-making; and e) promotes a healthier campus community.

Members of the Coe College Title IX Team also train all student athletes about sexual assault prevention at the start of the year through in-person presentations. Part of this training covers the relationships, or lack thereof, between consent and alcohol. Discussion includes information about assessing a potential sexual partner's level of intoxication, recognizing that "feeding" someone drinks should not be a method to lower their inhibitions, and respecting that someone who is incapacitated is not able to give affirmative consent.

Coe College's Assistant Dean of Students serves as a Student Conduct Manager and is assigned the task of conducting training on campus policies for the different members of the campus community; including new faculty and staff, student leaders, first-year students, student athletes and coaches, Greek organizations, etc. Many of the trainings conducted focused on sexual assault prevention and response, and AOD topics were woven into these conversations. Again, an important concept of sexual assault prevention is discussing the topic of capacity and a reasonable person's ability to make informed, rational decisions. Understanding capacity is a part of every training on sexual assault prevention.

In addition to hosting training, the Conduct Office expanded their partnership with Vector Solution LMS and 3rd Millennium to provide additional training, goal setting, and sanctions for students around alcohol and other drugs. When engaging with the programs, students are able to reflect on their own AOD use and then learn about potential effects (academic, financial, physical, emotional, interpersonal, etc.) that AOD use can have on their present and future. These programs were assigned in an effort to provide additional education and reduce recidivism.

AOD Program Goals and Outcomes

- Students will be able to understand the difference between high-risk drinking behaviors and the responsible use of alcohol.
- Students who are over 21 years of age will be able to establish a plan for responsible decisions around alcohol and engage in healthy practices.
- Students will know on-campus and community resources available when facing challenges with AOD misuse and/or abuse.
- Students will understand the role AOD has on mental health, physical health, finances, sexual citizenship, interpersonal relationships, academic performance, etc.
- Campus culture will be one of safety and responsibility.

AOD Program Strengths and Weaknesses

Coe College is continually finding opportunities to engage in educational, preventative conversations with all members of the campus community (students, faculty, and staff). This includes online programming for incoming students prior to their arrival on-campus and continues in the form of in-person trainings that are held with different groups, in different settings throughout the year. Over the past two years, the Assistant Dean of Students has worked in tandem with campus partners to include risk reduction, prevention, and educational programming for students. Among those partnerships was Campus Life to reach students involved in Greek chapters and Health and Wellness for campus wide programming. Partnerships to better educate the campus community are a strength of the AOD prevention programming at the college. .

In terms of Clery-reportable alcohol and drug violations, there were 44 alcohol referrals, 42 drug referrals, and 1 drug arrest in the 2020 calendar year. There were 23 alcohol referrals and 12 drug referrals in the 2021 calendar year. There were 30 alcohol referrals and 22 drug referrals in the 2022 calendar year. There was a decrease in both alcohol and drug referrals from 2020 to 2021 and another decrease in alcohol referrals from 2021 to 2022, while the drug referrals stayed the same. This could be due to fewer restrictions in regard to the pandemic during 2020, allowing students to participate in more campus events and alternatives to drug and alcohol use. There was an increase in alcohol referrals from 2018 (22) and 2019 (41) to 2020. There was also an increase in drug referrals from 2018 (29) and 2019 (25) to 2020. Both of these increases correlate with the hiring of a professional staff member to oversee conduct behavior, awareness, and prevention; perhaps increasing reporting and accountability efforts.

The office of Student Conduct will continue to educate students about alcohol and other drug policies and state laws.

Distribution of Annual AOD notification

The AOD policies and information are housed in the College Policies document, which applies to all members of the Coe College community (all students, faculty, and staff). In addition, student-specific AOD policies and procedures are housed in the Student Handbook. Both documents (College Policies and Student Handbook) are available on the Coe College website and members of the Coe College community are reminded of these policies and their locations online at the start of each academic year.

Recommendations for the Future

- Continue to have increased security and professional staff presence during the first two weeks of the academic year and for higher risk events that the community participates in.
- Continue to distribute and explain AOD policies to students during orientation, first year seminar, and beyond.
-
- Find ways to enhance education for faculty and staff regarding AOD policies and resources.
- Utilize the conduct@coe.edu email account to send more regular email reminders about AOD policies and offer creative ways to review policies, such as incentivized quizzes, etc.
- Offer additional programming that provides education on AOD use and healthy behaviors.
- Find opportunities to present more AOD-specific presentations to key groups on campus (students leaders, athletes, Greek orgs., etc.).
- Find opportunities to collaborate with student organizations and other departments on campus for AOD specific initiatives
- Create more marketing materials and promo items on AOD policies and healthy behaviors.
- Continue to seek out collaborations with local, state, and national organizations related to AOD.

ALCOHOL AND OTHER DRUGS POLICIES

Updated: July 2023

Alcohol and Other Drugs Policy

Coe College is committed to maintaining an environment conducive to the intellectual and personal development of students and to the safety and welfare of all members of the Coe College community. Students are expected to make responsible decisions regarding the use of alcohol personally and at organizational events both on and off campus. This includes encouraging responsible consumption by those individuals who choose to consume alcohol and respecting the rights of those individuals who choose not to consume alcohol. These guidelines apply to all forms of alcohol including, but not limited to liquid, vapor, or powder.

Coe College students are required to observe and abide by the following expectations:

- Students under 21 years of age shall not possess, distribute, or consume alcohol anywhere on Coe College property or at a Coe College-sponsored event. Students under 21 years of age that are found to be in possession of alcohol shall have their alcohol confiscated and will be subject to the Conduct Process.
- Students who are 21 years of age or older are permitted to possess and consume alcohol within the privacy of their own room, provided that the door remains closed.
- Students must be 21 years of age or older to host, formally or informally, any activity that includes alcoholic beverages.
- Students who are 21 years of age or older may not provide or otherwise share alcohol with persons who are under 21 years of age.
- Students who are 21 years of age or older may not provide or otherwise share alcohol with persons who are intoxicated.

- Alcohol is not permitted in public areas of the residential living spaces (including, but not limited to: restrooms, hallways, stairwells, elevators, lounges, chapter rooms, patios, balconies, etc.).
- Alcohol is not permitted outdoors on campus (unless at an approved campus event by officials).
- Alcohol is to be transported in covered, opaque packages when brought on-campus.
- Students are prohibited from possessing or using kegs and kegerators in all campus residences, campus buildings, and campus grounds.
- Alcoholic beverages in containers greater than one gallon are prohibited on campus.
- Common source mixtures of alcohol are prohibited due to the potential danger of unknown alcohol content or presence of other substances.
- Drinking activities that employ peer pressure or force consumption are prohibited. Prohibited activities, include but are not limited to: chugging, drinking games (example: beer pong, flip cup, Do or Drink, etc.), etc.
- Drinking games with non-alcoholic beverages (ex: water pong, etc.) are prohibited.
- Alcohol may not be used as an incentive or award at social events or college activities.
- Student activity fee funds may not be used to purchase alcohol.

Failure to observe or abide by any of the above listed requirements and expectations will result in disciplinary action through the Student Conduct Process. In addition, please be reminded that Coe College students are responsible for adhering to all local, state, and federal laws. Coe College will not and cannot protect students from the consequences of violating these statutes.

Illegal Substances Policy

Illegal drugs are not permitted on Coe College property. Institutional knowledge of the possession, use, distribution, sale, and/or manufacture of any drug will subject the involved student(s) to investigation and the disciplinary process.

The following actions are prohibited according to the Coe College Illegal Substance Policy:

- Misuse of over-the-counter drugs.
- Misuse or sharing of prescription drugs.
- Improper use of any prescription medication, including the use of prescription drugs without a prescription or consuming prescription medication in excess of what a provider has prescribed. Such improper use will be interpreted as illegal drug use.
- Possessing, using, and/or being under the influence of any form of illegal drug. Distributing and/or selling any form of prescription drug or illegal drug.
- Manufacturing and/or selling any form of prescription drug or illegal drug.
- Possessing paraphernalia (i.e., rolling papers, pipes, bongs, etc.) for intended or implied use of any form of illegal drug.
- Possessing paraphernalia that contains or appears to contain illegal drug residue.
- Purchasing or passing prescription drugs or illegal drugs from one person to another.
- Using mail services (including campus mail services) to sell, pass, or distribute prescription or illegal drugs.

If a student is alleged to smell of and/or possess drugs on-campus, that student can be found responsible for a policy violation. For example, if a student is alleged to smell of cannabis on their person or in their room, that student may face charges and be found responsible for violating college policy.

Evidence that a student has engaged in any of the activities listed above will result in disciplinary action through the Student Conduct Process. In addition, please be reminded that Coe College students are responsible for adhering to all local, state, and federal laws. Coe College will not and cannot protect students from the consequences of violating these statutes. Please note: cannabis products are considered illegal in Iowa.

Civil Laws and Sanctions Regarding Alcohol and Other Drugs

Alcohol Laws – Iowa State Code states that it is unlawful for any person to “sell, give, or otherwise supply any alcoholic beverage to any person knowing or having reasonable cause to believe that person to be under legal age.” It also states that “a person or persons under legal age shall not purchase or attempt to purchase, consume, or individually or jointly have alcoholic beverages in their possession or control” The Iowa State Code further states that “a person under legal age shall not misrepresent the person’s age for the purpose of purchasing or attempting to purchase any alcoholic beverage from any retail alcohol licensee.” Penalties range from a simple misdemeanor to a serious misdemeanor. In Iowa the legal consumption age is 21.

Drug Laws – Iowa State Code states that it is unlawful for any person not authorized by Chapter 124 of the state code “to manufacture, deliver, or possess with the intent to manufacture or deliver, a controlled substance, a counterfeit substance, a simulated controlled substance, or an imitation controlled substance, or to act with, enter into a common scheme or design with, or conspire with one or more other persons to manufacture, deliver, or possess with the intent to manufacture or deliver a controlled substance, a counterfeit substance, a simulated controlled substance, or an imitation controlled substance.” Penalties range from a simple misdemeanor to a felony. For greater detail of these state laws, see Chapters 123 and 124 of the Iowa State Code.

The federal law with respect to drug abuse prevention and control may be found in Title 21, Chapter 13, of the United States Code. A number of different penalties (sanctions) may be imposed by the magistrate or other representatives of the civil judicial system. Penalties include criminal charges, ranging from a simple misdemeanor to a felony. Sentencing may include one or more of the following: monetary fines, incarceration, and community service. Penalties may be different for persons under or over the age of 18 years old.

Persons under 18 who violate drug and alcohol laws may be turned over to juvenile authorities or are dealt with through the court system. Persons over 18 are dealt with through the court system. Persons over 18 who are charged with the use or possession of illegal drugs are treated as adults. Fines, jail sentences, and community service are at the discretion of the magistrate or district court judge.

Health Risks with Alcohol and Other Drugs

People who abuse alcohol or drugs risk damage to both their mental and physical health. It is recommended that you consult your physician for a more extensive description of health risks associated with the use of substances such as nicotine, caffeine, depressants, and stimulants. Related pamphlets on health risks are available in the Health Services Office in the Lower PUB.

The College has a commitment to assist members of the Coe community with treatment of chemical dependency in terms of referrals to appropriate treatment agencies. Students seeking confidential assistance should consult counseling services, Tanager Place, or Health Services.

Biennial Review Procedures

Pursuant to the Drug-Free School and Communities Amendments of 1989, these policies and related programs will be reviewed every two years for compliance. The materials developed pursuant to these policies and the results of the biennial review will be made available to the Secretary of Education if the college is selected in a random selection by the Secretary for determination of compliance. In addition to circulating these policies to all students and employees, policies relevant to the Drug-Free Workplace Act will be posted in public areas of the college.

Standards of Conduct for Employees

Coe College promotes a work environment free of drugs and alcohol, and employees have the right to perform their duties with unimpaired co-workers. To this end, the college has developed a policy to address and to comply with the Drug-Free Workplace Act of 1988. As a condition of employment, the faculty and staff members agree to abide by the terms outlined in this policy.

All Coe College faculty and staff are notified that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the workplace. The workplace is defined as the site(s) where the performance of work is done in connection with one's specific employment. To assist in compliance with the Drug-Free Workplace Act, the following positions will be filled by the listed Coe College faculty member:

- Drug-Free Workplace Program Administrator: Lead Human Resources Officer
- Drug-Free Workplace Referral Agent: Director of Health Services
- Contractor for Counseling Services: Health Advocate's Employee Assistance Program

To assist employees in broadening their knowledge of the harmful effects of controlled substances, and in the treatment of alcoholism or addition to controlled substances, Coe College will use faculty and staff meetings, email communications and other avenues to make employees aware of the following:

- The dangers of drug abuse in the workplace
- Coe's policy of maintaining a drug-free workplace
- The services of the Employee Assistance Program
- Faculty and staff development training in substance abuse
- The penalties that may be imposed for drug-free workplace policy violations

In addition to a written policy, the College will provide comprehensive counseling and support services to employees in need. Employees are encouraged to seek assistance for alcohol and/or drug dependencies. The college assures that all information about participation in a rehabilitation program will be treated in a confidential manner.

Sanctions for Employee Misconduct

In situations where there is a reasonable cause to suspect that an employee is in violation of the alcohol and drug policy, an appropriate investigation may be made by the program administrator. If upon completion of the investigation, the employee is found to have violated the policy, that employee can be subject to any one or a combination of the following educational and/or disciplinary sanctions:

- Required participation in Employee Assistance Program
- Required participation in an in-patient substance abuse rehabilitation program as determined by the appropriate EAP agent
- Required attendance at designated staff development or other substance abuse education program
- Disciplinary action, including: reprimand, suspension, or termination

All employees have the right to appeal the sanctions to the president of the college. Appeals must be made within five (5) business days of notice of sanctions.

In situations where the college does not suspect a problem, but one exists, the employee may contact the EAP directly and expect confidential treatment (without college involvement or knowledge). All employees will notify the head of their department of any criminal drug statute conviction occurring in buildings, facilities, grounds, or property controlled by the college within five (5) business days after such conviction. The appropriate college official will, in turn, notify the applicable federal agency of the conviction.

Resources

On-Campus Resources for Alcohol and/or Drug Concerns

Health Services	319-399-8617	Provide referrals to local hospitals and medical specialists. Offer educational materials and provide campus wellness programs.
Mental Health & Counseling Services	319-399-8843	Provide counseling and brief psychotherapy to students. Provide crisis intervention for students in distress.

Off-Campus and Community Resources for Alcohol & Other Drugs

Alcoholics Anonymous	319-365-5955
The Fellowship Club (Alcohol)	319-364-0314
Area Substance Abuse Council	319-390-4611
Sedlacek Treatment Center	319-362-6226
National Council on Alcoholism Information Line	1-800-NCA-CALL
National Institution on Drug Abuse	1-800-622-HELP

Off-Campus & Community Resources for Mental Health

Unity Point/Abbe Center for Community Health	319-398-3562
Foundation 2 Crisis Center	319-892-5612
Olson Marriage & Family Clinic	319-368-6493

Tanager Place	319-365-9164
Mental Health Emergency Hotline	988