

# CENTER FOR CREATIVITY & CAREERS

➤➤➤➤➤ *BEYOND THE BUBBLE*



## Four Years to Make It Happen

The path to an engaging and rewarding career begins with the plan. Tap into a wealth of knowledge and resources to help you achieve and surpass your goals. You want a career rather than a job and the steps in this plan will significantly improve your ability to explore and identify strengths and values, engage with content and individuals that will help provide context to your exploration, and employ the knowledge gained to help identify a fulfilling career.

### SENIOR YEAR

As a Senior, focus on putting finishing touches on what should have been an amazing experience. Just like First Year students, you will find this to be a time of transitions as you begin to seek out and finalize post-graduation plans. Finish strong and make sure that all academic requirements have been met.

- Research companies/organizations and the career opportunities they offer.
- Revise and update your resume and draft a cover letter.
- Prepare for job interviews or graduate school with a mock interview.
- Make your Facebook and Twitter profiles private and consider how you are presenting yourself online.
- Consider relocation possibilities and research potential cities/states that you may want to live/work.
- Start utilizing those networks to gain employment.
- Use various resources for job searching— Coe Connections, professional organizations, websites, networks.
- Practice your interviewing skills in mock interviews. Continue to assess personal and professional post-graduation goals.
- Organize job search strategies for obtaining fulltime employment.
- Research organizations as part of your interview preparation process.
- Plan your job search strategy or complete grad school applications.
- Confirm with your academic advisor that your requirements for graduation are met
- Complete all necessary graduation documentation.
- Complete forms, request and send all necessary graduate school information, such as transcripts, financial aid, graduate assistant and scholarship applications.
- Have your personal statement critiqued, meet required deadlines for [graduate school](#), and create a back-up plan.
- Formulate an alternative or “Plan B” in case you need to make last minute changes to your post-graduation plans.
- Use LinkedIn to connect with individuals, companies, or alumni who are employed by the organizations you are applying to.
- Request letters of recommendation from faculty, staff, and/or employers.
- Join professional organizations in your field and attend meetings & conferences.
- Continue to establish and maintain relationships on campus and in the community.
- Maintain a good relationship with past employers and professors who are serving as references.
- Complete the first-destination survey to share your success!