

Committee on Diversity Funding Request

Organization Name: _____ Account #: _____

Contact Name: _____ Phone: _____

Event Name: _____ Date of Event: _____

Event Description: _____

Location of Event: _____ Time of Event: _____

Total Cost of Event: _____ Requested Funding Amount: _____

Please itemize how funding will be spent: _____

Have you sought out other funding sources? _____ If yes, please indicate from who and how much has been requested and/or promised: _____

How does this event increase awareness to issues of diversity? (Please read attached mission statement.) _____

When the Committee on Diversity agrees to provide funding for an event, it is required that such funding be acknowledged in any and all marketing efforts. How do you plan to market and publicize this event? _____

Please send completed form to cod@coe.edu.

You will be contacted by a committee member in a timely manner. You are also welcome to come to a Committee on Diversity meeting (see email reminders) to request funding and share further information.

*****COMMITTEE USE ONLY*****

Funding Request: _____ ALLOWED _____ DENIED
(List amount)

Why was the request denied?

Committee on Diversity

Purpose: to advise and assist the President and all constituents of the College community on issues related to diversity, equity, access, and fairness.